



Colorado DRIVES Governance Committee

Date: January 19, 2022 9:00am- 11:00am

Location: Google Meet video [link](#)

Call in number (audio only): 218-301-2763 PIN: 778 284 588#

Organizer: Helen Hayden

Meeting agendas and information are available at:

<https://dmv.colorado.gov/colorado-drives-county-governance-committee>

Presentation Materials for this meeting (and previous meetings) are available [here](#)

Call to Order and Initial Business- Chair *(5 minutes)*

Roll Call- Helen Hayden

Approval of minutes from 12.15.21 *(5 minutes)*

New Business- Chair

- Changing DCGC meeting format (swap old and new business) - Adam Wilms
- Appointments for this year's committee members- new terms started Jan. 1, 2022- Adam Wilms
- CCI COOP- CDOC Jessica Warren
- Discussion of 2019 Decision Request regarding static v. dynamic fee calculations- Jean Alberico

Old Business

DPA update- Linda Stiles

CDOR Update

Vehicle Services Section (VSS) *(10 minutes)*

- Call Center Metrics- Adam Wilms
- Online Services Report- Adam Wilms
- Top four Transaction Times- Dylan Ikenouye
- Documents v Transactions performed- Dylan Ikenouye

Innovation, Strategy and Delivery Group *(20 minutes)*

- ISD Leadership Update- Michael Arrington/Tony Bader
 - Staffing Update
 - Platform Stability
- DRIVES Development Support- Steve Crandall
- Kiosk Update- Clayton Hollingshead
- User Support Update- Sonia Sandoval

Training Team *(10 minutes)*



Colorado DRIVES Governance Committee

- Training Team Update- Michelle Martinez
DRIVES Budget *(5 minutes)*
- November financials update- Kimberly Brown

• OIT Update- Cindi Wika *(2 minutes)*

- Outage Report
- Access Tracking Sheet

Sub-Committee and Working Group Update *(25 minutes)*

Requirements, Clarification & Improvement (RC&I)- Pam Nielsen

- List of Current Topics
 - Equipment Request Update

Financial Advisory WG- Mason Chaput

Public Comment (Statements or suggestions from the Public)- Chair *(5 minutes)*

Open Forum (suggestions for action by the committee)- Chair *(5 minutes)*

Vote for Chair/Vice Chair for 2022- Chair

Announce Next Meeting- Chair

February 16, 2022 9:00am-11:00am

Adjourn (Does not require a motion if agenda is complete)- Chair